

Chalkwell Hall Junior School

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@chalkwellhall



*If we believe,
we will achieve.*

19th September 2019

Dear Parents/Carers,

Re: Parent/Teacher Interviews

We are holding our Parent/Teacher interviews on:

**Monday 14th October 2019 between 3.30pm and 6.30pm, and
Wednesday 16th October 2019 between 3.30pm and 6.30pm**

On these evenings you will be able to have private interviews of ten minutes with your child's class teacher to discuss how they have settled down and their next step targets in Maths and English. Please could you try to keep to the times given out to avoid keeping others waiting. If you need more time to talk to the teacher, we will arrange this for you at a later date.

Teachers will liaise with each other when arranging appointments for parents with more than one child in the school.

Appointments will be sent home on Friday 4th October 2019 so would you please return your reply slip by Tuesday 1st October 2019.

Yours sincerely,

Mr N. Linfield
Headteacher

CHALKWELL HALL JUNIOR SCHOOL

Parent/Teacher Interviews – please complete and return by Tuesday 1st October 2019

Child's Name: Class:

Sibling's Name: Class:

Sibling's Name: Class:

- I/We will not be attending the parent/teacher interviews
- I/We will be attending the parent/teacher interviews and would like an appointment on:
 - Monday 14th October 2019 between 3.30pm and 6.30pm
 - Wednesday 16th October 2019 between 3.30pm and 6.30pm
 - Either Monday or Wednesday

TO BE COMPLETED BY CLASS TEACHER

Child's Name: Class:

Appointment: Monday 14th October 2019 at

Wednesday 16th October 2019 at

Headteacher: Mr Nathan Linfield BA (Hons) Chair of Governors: Mr Tony Moltino

Enquiry Responsibility Co-operation Resilience Creativity Respect